



**KANKAKEE SCHOOL DISTRICT NO. 111
BOARD OF EDUCATION ~ COMMITTEE MEETING MINUTES**

Committee: Finance & Facilities Committee
Date: November 29, 2018
Time: 5:30 p.m.
Place: Lincoln Cultural Center, Room 217

Committee Members present:

Jess Gathing
Barbara Wells
Chris Bohlen

Other attendees:

Genevra Walters
Robert Grossi
Jim Kaplanes
Annette Flournoy

The following discussion was held:

1. Approval of Minutes

Motion by Bohlen. Seconded by Wells. Motion carried.

2. Health Insurance

Due to hours worked in a school year, the District needs to provide an offer of health insurance to its permanent substitutes. The finance committee discussed different scenarios. The school district will pay the dollar value of 25% of the single standard health insurance plan. Motion by Wells. Seconded by Bohlen. Motion carried.

3. Capital Plan

The finance committee reviewed estimated budgets for capital projects that had been discussed with the District. The finance committee plans to discuss further at the December meeting.

4. Audit Discussion

The finance committee discussed the FY 2018 audit.

5. Update on Financial Partnerships with City of Kankakee

The finance committee discussed relationships with the city of Kankakee, including TIFs and grants.

6. Kankakee High School Furniture

The District explained that it has one major furniture order remaining. The total cost from Staples would be \$139,275.69. The order consists mostly of cafeteria furniture. The quote is already pre-bid, as the District is part of the National Joint Purchasing Alliance (NJPA). The finance committee determined that it was in the best interest of the District to order the furniture as soon as possible due to long lead times. The finance committee authorized the purchase of the furniture, pending acceptance from remaining board members via email. Motion by Bohlen. Seconded by Wells. Motion carried.

7. Travel Stipends

The finance committee discussed travel stipends for the District. Travel stipends will be paid in December. The District added a travel stipend for the Transportation Coordinator (\$175/semester) because that position did not exist when the travel stipend structure was created.

A motion was made by Ms. Wells to close the meeting at 6:51. Seconded by Mr. Bohlen.